

DOROTHY HULL LIBRARY – WINDSOR TOWNSHIP

JULY 18, 2024 BOARD MEETING held at

405 W. JEFFERSON ST., DIMONDALE, MI 48821

MINUTES

6:00pm Meeting called to order by President Reznick.

President Reznick led the Pledge of Allegiance.

Roll Call: Present: Reznick, Meade, Gould, Putans, Sabourin.

Absent: Allen.

Public Comment: None.

Approval of Agenda: Motion to approve agenda with changes made by Sabourin, second by Putans, unanimously approved.

Approval of Minutes: Motion to approve June 20, 2024 minutes made by Gould, second by Putans, unanimously approved.

Director's Report: Director Gillham reported on operational updates and community engagement.

Financial Report:

1. Monthly statements presented and discussed.
 - a. Motion to approve monthly statements pending audit made by Gould, second by Sabourin, unanimously approved.
2. Committee activity reported on.
 - a. Activity to set up and maintain investment funds through MI Class presented.
 - b. Discussed results of the audit of 2023 financial statements.
 - c. Costs of facilities priorities presented and discussed.

Human Resources Committee: President Reznick reported on committee activities.

Facilities Report:

1. Reported on facilities assessment activities.
2. IT Risk Assessment activities reported on and discussed.
3. Presented and discussed new logo.
 - a. Motion to approve logo with changes made by Sabourin, second by Gould, unanimously approved.

Strategic Committee: Committee activity reported on.

President's Report: President Reznick reported on her activities.

Unfinished Business:

1. Discussed Acceptable Behavior in the Dorothy Hull Library Policy.
 - a. Motion to approve with changes by Meade, second by Sabourin, unanimously approved.

New Business:

1. Discussed lease renewal recommendations for Township office.
2. Motion to repeal the Board and Trustee Code of Conduct Policy, the Children and Vulnerable Adults in the Library, the Health Emergency Policy, and the Trustee Orientation Policy made by Reznick, second by Meade, unanimously approved.
3. Motion to approve Director Gillham's attendance at the MLA Conference made by Meade, second by Sabourin, unanimously approved.

Public Comment: None.

Adjournment: Made by Gould, second by Putans at 7:36 pm.